



STATE OF TENNESSEE
TREASURY DEPARTMENT

**REQUEST FOR INFORMATION # 30901-44120
AMENDMENT # 2
FOR GENERAL LIABILITY AND AUTOMOBILE
LIABILITY THIRD PARTY ADMINISTRATOR**

DATE: November 18, 2019

RFI # 30901-44120 IS AMENDED AS FOLLOWS:

- 1. This RFI Schedule of Events updates and confirms scheduled RFI dates. Any event, time, or date containing revised or new text is highlighted.**

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)	UPDATED OR CONFIRMED
1.	RFI Issued		August 21, 2019	CONFIRMED
2.	Pre-response Teleconference	2:00 p.m.	August 29, 2019	CONFIRMED
3.	Notice of Intent to Respond Deadline	2:00 p.m.	August 30, 2019	CONFIRMED
4.	Written "Questions & Comments" Deadline	2:00 p.m.	September 6, 2019	CONFIRMED
5.	State Response to Written "Questions & Comments"		September 11, 2019	CONFIRMED
6.	RFI Response Deadline	2:00 p.m.	September 20, 2019	CONFIRMED
7.	State Schedules Respondent Oral Presentation (if the State determines oral presentations to be beneficial)		September 25, 2019	CONFIRMED
8.	Respondent Oral Presentation (if determined beneficial to the State)	8 a.m. - 4:30 p.m.	September 30, 2019 – October 4, 2019	CONFIRMED
9.	Supplemental RFI Issued		November 18, 2019	UPDATED
10.	Supplemental RFI Response Deadline	2:00 p.m.	December 20, 2019	UPDATED

- 2. Add the following new Section at the end of RFI Section 1:**

- 1.3. The State issues this Amendment 2 to RFI # 30901-44120 for the purpose of soliciting additional information from the vendor community which will assist the State in determining whether utilizing a third party administrator for all or certain tort claim types will be cost effective, and if so, (ii) to improve the quality of any future Request for Proposal (RFP) developed for the acquisition of such services. It is the desire of the State to modernize its approach to the adjudication of tort claims, utilize a framework of Best Practices, and create the appropriate outcome for the claimant regarding his/her situation and damages, based on fair standards and statutory provisions, at the least cost to the State. This request is strictly a mechanism for gathering information, and will not constitute a procurement process. No evaluation of participating vendors will occur and your participation is not a promise of future business with the State. The State appreciates your cooperation and looks forward to a meaningful and productive research effort.
- 1.4. Note: This RFI does not include first party claims. Further, any actions brought by the State to enforce subrogation will not be included in any future RFP developed for the acquisition of a third party administrator services. Instead, those actions will be handled by the Tennessee Attorney General's Office. The third party administrator would be responsible for identifying subrogation opportunities, providing the investigation information to support the subrogation efforts and placing the other parties on notice of the State's right to subrogation. Please refer to Sections 1.1 and 1.2 for a high level description of the services the State is considering obtaining from a third party administrator. The State will require any third party administrator procured to perform the services described in this RFI (i) to use Origami as its system to enter on a real-time basis all claims data including all claims-related investigative documents, or (ii) to electronically interface the administrator's system with Origami to download on a daily basis all claims data including all claims-related investigative documents. The administrator will be responsible for paying the associated license or interface costs charged by Origami.

3. Add the following new sentence at the end of RFI Section 2:

Attached to this RFI as RFI Attachment 2 is a chart that contains for the period from July 1, 2016 through June 30, 2019 the (i) total claims filed for each claim type that is covered by this RFI, (ii) number of claims filed by sub-type (property damage, bodily injury or both) for each claim type that is covered by this RFI, (iii) number of claims approved by a monetary range for each claim type that is covered by this RFI and (iv) other information concerning those claims that may be helpful in responding to this RFI.

4. Add the following as RFI Section 7:

7. SUPPLEMENTAL INFORMATIONAL FORMS:

The State is requesting the following supplemental information from all interested parties. Please fill out the following form:

RFI #30901-44120 TECHNICAL INFORMATIONAL FORM	
1.	RESPONDENT LEGAL ENTITY NAME:
2.	RESPONDENT CONTACT PERSON: Name, Title: Address: Phone Number: Email:
3.	Please complete the following chart showing what you anticipate charging the State for providing some or all the services covered under this RFI should the State decide to issue a future Request for Proposals for the services.

NOTE: A response to this RFI will not create any contract rights. Responses to this RFI will become property of the State. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the State chooses not to go further in the procurement process and responses are never evaluated, the responses to the procurement including the responses to the RFI, will be considered confidential by the State.

5. **RFI Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFI not expressly amended herein shall remain in full force and effect.

RESPONDENT LEGAL ENTITY NAME: _____

FLAT CLAIM FEE BY CLAIM TYPE

Please enter a flat claim fee by claim type indicated below for providing all services outlined in the RFI (inclusive of outside field operations and services) should the State decide to issue a future Request for Proposals for the services.



Sub-Type (PD = Property Damage; BI = Bodily Injury; and Both = PD + BI)	Negligent Highways & Bridges	Negligent Operation of a Vehicle	Negligent Care, Control & Custody of Property	Negligent Operation of Machinery	Negligent Conditions on State Property	Employee Property Damage	Negligent Care, Control & Custody of Persons	Dangerous Highway Conditions	Nuisance Created or Maintained	Negligent Care, Control & Custody of Animals
Report Only (for Automobile Liability Claims Only)										
\$0-100 PD										
\$0-100 BI										
\$0-100 Both										
\$101-250 PD										
\$101-250 BI										
\$101-250 Both										
\$251-500 PD										
\$251-500 BI										
\$251-500 Both										
\$501-1,000 PD										
\$501-1,000 BI										
\$501-1,000 Both										
\$1,001-2,500 PD										
\$1,001-2,500 BI										
\$1,001-2,500 Both										
\$2,501-5,000 PD										
\$2,501-5,000 BI										
\$2,501-5,000 Both										

RESPONDENT LEGAL ENTITY NAME: _____

Sub-Type (PD = Property Damage; BI = Bodily Injury; and Both = PD + BI)	Negligent Highways & Bridges	Negligent Operation of a Vehicle	Negligent Care, Control & Custody of Property	Negligent Operation of Machinery	Negligent Conditions on State Property	Employee Property Damage	Negligent Care, Control & Custody of Persons	Dangerous Highway Conditions	Nuisance Created or Maintained	Negligent Care, Control & Custody of Animals
\$5,001-10,000 PD										
\$5,001-10,000 BI										
\$5,001-10,000 Both										
\$10,001-25,000 PD										
\$10,001-25,000 BI										
\$10,001-25,000 Both										
\$25,001-50,000 PD										
\$25,001-50,000 BI										
\$25,001-50,000 Both										
\$50,001-100K PD										
\$50,001-100K BI										
\$50,001-100K Both										
Over \$100K PD										
Over \$100K BI										
Over \$100K Both										

FLAT INDIVIDUAL CLAIM FEE

Please enter a flat individual claim fee below for providing all services outlined in the RFI (inclusive of outside field operations and services) should the State decide to issue a future Request for Proposals for the services.

\$ _____

FLAT ANNUAL FEE

Please enter a flat annual fee below for providing all services outlined in the RFI (inclusive of outside field operations and services) should the State decide to issue a future Request for Proposals for the services.

\$ _____

FAST TRACK CLAIMS

If you would offer a separate flat fee for fast track claims, please provide the fee below along with a detailed description of what you consider a fast track claim to be.

SETTLEMENT AUTHORITY

If the State granted you the authority to settle without prior approval of the State certain categories of claims with damages valued at \$50,000 or less, would any of the above fees be lower? If so, please describe the categories of claims and the fee you would charge for the associated claims.

RFI Attachment 2
(See attached Excel Spreadsheet)